

The regular (winter) February meeting of the Ohio Chapter, Association for Accounting Administration, was postponed due to inclement weather, and rescheduled for March 17, 2000. The meeting was held at the OSCP Exec. Offices in Dublin, Ohio, from 9:30 a.m. to 3:45 p.m.

The following members had signed the roster verifying their attendance:

Cindy Bethel	Parms & Co., Inc.	Columbus, OH
Tammy Boring	Snyder, Freeland & Co.	Lancaster, OH
Amy Dawson	Bond, Sippola, DeJoy & Co.	Willoughby Hills, OH
Fred Dillon	Simpson & Osborne, CPAs, A.C.	Charleston, WV
Candi Haas	Payne, Hammersmith, Nickles & Co.	Norwalk, OH
David Hill	Arnett & Foster, PLLC	Charleston, WV
John Jackson	Battelle & Battelle	Dayton, OH
Rita Keller	Brady, Ware & Schoenfeld	Dayton, OH
Jo Kula	Bober, Markey & Company	Akron, OH
Patti Miller	Harr & Scherer, CPAs, Inc.	Circleville, OH
Mary Mungin	Shoemaker, Gaffney & Co.	Cincinnati, OH
Tracey Rinas	Bumgarten & Co., CPAs	Cleveland, OH
Sally Siferd	Pry CPA Services, Inc.	Findlay, OH
Kim Tanner	Whitcomb & Hess, Inc.	Ashland, OH
Cathy Trzaska	Brady, Ware & Schoenfeld	Dayton, OH
Barbara Walker	Barnes, Dennig & Co., Ltd.	Cincinnati, OH

James White, representing Performance Consulting Services, in Columbus, OH, made a presentation to the members on *Time Management* and *Working with Different Personality Types*.

Jim described some time stealers, as well as a tool to assess our personal, current time management system. He also guided us through a styles profile of ourselves, allowing us the same guidelines to determine various social style identifications to better assist us in dealing with our colleagues and co-workers alike. This information is attached to the original minutes as a reference.

John Jackson called the business meeting to order at 1:10 p.m. John introduced the newest Chapter member: Mike Tinkey, from Holbrook & Manter in Marion, OH.

Minutes of the November, 1999, meeting were approved as distributed. The Secretary, Jo Kula, indicated that commencing with this meeting, minutes will be distributed to attendees via e-mail, unless an e-mail address is unknown. Jo pointed out that everyone should double check their e-mail addresses on the sign-in sheet as circulated at today's meeting.

The Treasurer, Tammy Boring, presented her report for the period of November 19, 1999, thru March 17, 2000, for approval. The Treasurer's report was approved as presented. It was noted that the Treasurer's report for the calendar year 1999 will need to be forwarded to National for review.

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Reports:

- Fred Dillon, who is a member of National's Board, reported on items discussed at a recent meeting: 1) professional awareness – promote AAA to firms, by raising visibility and value; 2) AICPA-MAP committees – importance to smaller firms.
- Attendance at the National Conference in Nashville, TN (June 21 thru 24) was discussed by members in attendance: 1) the Chapter again would sponsor a break at the conference; 2) investigate the possibility of renting a bus for members from the chapter to drive to Nashville; interest in sharing a room (to reduce expenses); Fred Dillon announced that a higher caliber of speakers than in the past should be expected.
- The Chapter's Annual Outing will be held on Friday, May 19, in Dayton (home area of Chapter President). John Jackson has made arrangements with the Holiday Inn in Fairborn, OH, to hold 15 rooms at a cost of \$109/night. More details as to the meeting agenda and activities for the weekend will be distributed.
- A following is a calendar of next year's meetings (first Friday, following the 15th of the month):

July 21, 2000

February 16, 2001

September 22, 2000

May 18, 2001

November 17, 2000

Old Business:

- The Chapter's website (ohioaaa.org) has been finalized and will be reviewed/tested shortly. Items to be included will be the calendar of events, and links to other websites.
- Information related to the National Website has been forwarded to all members, indicating the password that would allow access to the website.
- There seems to be a lack of interest in a salary survey (initially conducted last year), and as a result, it was suggested that this information is available via the AICPA link to survey information available from Robert Half.

New Business:

The Nominating Committee Chairperson was briefly discussed and decided that the past president chair this committee. Fred Dillon suggested that the officers should be nominated rather than drafted. The progression to president of the Chapter is to be the current vice president, and the secretary to the vice president position. This year a secretary and program chairperson will need to be nominated. The Treasurer, Tammy Boring, has indicated she will continue to serve in this capacity for the coming year.

Fred will make this list of nominated officers/program chairperson positions available prior to the May meeting.

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There being no further business the meeting adjourned at 2:15 p.m., immediately followed by the Roundtable discussion session.

Respectfully submitted,

Jo Kula
Secretary